



KOMAZAWA PARK INTERNATIONAL SCHOOL

FOREST KINDERGARTEN

2-12-16 FUKASAWA, SETAGAYA-KU, TOKYO 158-0081

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E-MAIL: office@kpischool.com WEBSITE: www.kpischool.com

KPIS Application Form

Section 1

1. Personal Details

First name: _____

Last name: _____

Middle name(s): _____

Date of birth (MM-DD-YYYY): _____

Country of citizenship (list all): _____

Visa status: _____ (if currently in Japan)

Visa validity date (MM-DD-YYYY): _____ (if currently in Japan)

Marital status: _____

Number of children: _____

E-mail address: _____

Telephone number: _____

Skype ID: _____

Current postal address: _____

2. Education (most recent first)

Note: Please attach a copy for each degree earned.

Name of college or university attended: _____

Dates: From (MM-YYYY): _____ To (MM-YYYY): _____

Degree earned: _____

Name of college or university attended: _____

Dates: From (MM-YYYY): _____ To (MM-YYYY): _____

Degree earned: _____

Name of college or university attended: _____

Dates: From (MM-YYYY): _____ To (MM-YYYY): _____

Degree earned: _____

3. Teaching Qualifications

Do you have a teaching certificate? _____

If yes, describe the qualifications required to earn the teaching certificate and attach a copy to this application.

How many years have you taught since qualifying for the teaching certificate? _____

When does the teaching certificate expire or need to be renewed (MM-YYYY)? _____

Section 2

1. Current Employment Details

Current employer name: _____

Current employer postal address: _____

Current employer telephone number: _____

Current employer website: _____

Current position: _____

Date appointed (MM-YYYY): _____

Annual gross salary: _____

Benefits: _____

2. Previous Teaching / Employment Experience (most recent first)

Former employer name: _____

Former employer postal address: _____

Former employer telephone number: _____

Position held: _____

Dates: From (MM-YYYY): _____ To (MM-YYYY): _____

Annual gross salary: _____

Former employer name: _____

Former employer postal address: _____

Former employer telephone number: _____

Position held: _____

Dates: From (MM-YYYY): _____ To (MM-YYYY): _____

Annual gross salary: _____

Former employer name: _____

Former employer postal address: _____

Former employer telephone number: _____

Position held: _____

Dates: From (MM-YYYY): _____ To (MM-YYYY): _____

Annual gross salary: _____

Section 3

1. Referees

Note: Please provide three referees. One referee must be your current Head of School or supervisor.

Referee #1

Full name of referee: _____

Position: _____

School or company name: _____

Telephone number: _____

E-mail address: _____

How long has this referee known you and in what capacity? _____

May we contact this referee now? _____

Referee #2

Full name of referee: _____

Position: _____

School or company name: _____

Telephone number: _____

E-mail address: _____

How long has this referee known you and in what capacity? _____

May we contact this referee now? _____

Referee #3

Full name of referee: _____

Position: _____

School or company name: _____

Telephone number: _____

E-mail address: _____

How long has this referee known you and in what capacity? _____

May we contact this referee now? _____

Section 4

Have you ever been convicted of a crime? If yes, please explain.

By signing this document, I certify that all the information provided by me on the above form is true and complete.

Signature: _____

Date: _____

Thank you for your truthful and thorough completion of this application. Qualified applicants will be contacted for an interview.